



JAYAPRAKASH NARAYAN COLLEGE OF ENGINEERING  
AFFILIATED TO JNTUH HYDERABAD  
(APPROVED BY AICTE & GOVT OF TELANGANA)  
DHARMAPUR, MAHABUBNAGAR - 509001, TELANGANA  
PHONES : 8886680001 TO 8886680019

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### Meeting Notice

Date: 30.07.2019

The committee members meeting is convened as mentioned below. Pleasure in inviting all IQAC members to attend the meeting.

Meeting No.: IQAC/2019/08/02    Venue: IQAC Room    Date: 08/08/2019    Time: 11:00 AM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial	
Agenda-2	To discuss quality assurance initiatives.	
Agenda-3	Preparation of CPs and CLs	
Agenda-4	To conduct College events (Orientation day, Freshers, Graduation, etc..)	
Agenda-5	Organization of FDPs, seminars, and workshops.	
Agenda-6	Attainment of CO & PO's.	
Agenda-7	Discussion about MoUs.	
Agenda-8	Discussion about student attendance and Marks.	
Table	Any other matters with the permission of the chair.	
Agenda		
TA-1		
TA-2		

*Ravinder*  
IQAC coordinator  
P. Ravinder kumar

  
**PRINCIPAL**  
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Dharmapur, Mahabubnagar-509001 (TS)



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**Committee Members**

**Meeting No.: IQAC/2019/08/02**

**Date: 30/07/2019**

Sub: Meeting Notice of Internal Quality Assurance Cell - Issued.

In consequence of the Orders cited above, the Internal Quality Assurance Cell requests the following committee members to attend the meeting as per schedule.

S.No	Category	Designation	Name of Member
1.	Chairperson	Principal	Dr. Sandeep V M
2.	Management Member	Secretary	V. Venkata Rama Rao
3.	Faculty Members	HOD Civil	T Ram mohan
		HOD CSE	Sandeep VM
		HOD ECE	Sujevan Kumar Agir
		HOD EEE	B Veeresham
		HOD H&S	Dr. Brijesh N Chowda
		HOD MBA	Dr. M. Madhu Mohan
		HOD MECH	P. Govardhan
4.	Administrative Officer	Office Incharge	Narendar
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy
		Office I/C Examinations	K. Sudhakar
5.	Local Community	Advocate	Karthik
6.	Student	Roll No.15361A0203	B. Divya
7.	Alumni		Hita Chandra
8.	Employer		K Basi Reddy
9.	Industry		Prudhvi
10.	Stakeholder(Parent)		B. Venkatramulu
11.	IQAC Coordinator	Assoc.Prof. ECE Dept	P. Ravinder kumar

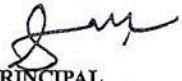
Objectives :

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

To

All the members as above

  
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### Meeting Proceedings

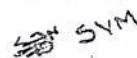
The IQAC meeting held as per the schedule, Discussion & Resolutions are as follows

Meeting No.: IQAC/2019/08/02    Venue: IQAC Room    Date: 08/08/2019    Time: 11:00 AM

Agenda	Issue	Remarks
Agenda-1	To confirm the minutes of IQAC meeting – Initial <b>Discussion:</b> The minutes of the last meeting was approved by the members. <b>Enclosure:</b> Meeting Notice. <u>Agenda-1</u>	
Agenda-2	To discuss quality assurance initiatives. <b>Discussion:</b> Organized events on quality, academic administrative audit and collaboration with other institutions.	
Agenda-3	Preparation of CPs and CLs. <b>Discussion:</b> IQAC and college management gave guidelines to department HOD's and successfully implemented them.	
Agenda-4	To conduct College events (orientation day, Freshers, Graduation, etc...) <b>Decision taken:</b> Chairperson decided and suggested to the committee members to conduct all the events as per university and college guidelines. Conduct the Graduation day in the month of August.	
Agenda-5	Organization of FDPs, seminars, and workshops. <b>Discussion:</b> Chairperson suggested to all HODs to organize and also attend various FDPs, workshops and seminars.	
Agenda-6	Attainment of CO & PO's. <b>Discussion:</b> IQAC framed the guidelines for attainment of course outcomes, program outcomes and program specific outcomes.	
Agenda-7	Discussion about MoUs. <b>Discussion:</b> Chairperson discussed with the HOD's then decided to conduct more MoUs	
Agenda-8	Discussion about student attendance and Marks <b>Discussion:</b> Identify the students with least attendance and poor performance in semester exams and take personal care on them.	
Table	Any other matters with the permission of the chair.	
Agenda		
TA-1		
TA-2		

  
IQAC Coordinator  
P. Ravinder Kumar

  
PRINCIPAL

  
S.M.

  
PRINCIPAL  
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### Internal Quality Assurance Cell Committee Meeting Attendance Sheet

Meeting No.: IQAC/2019/08/02 Venue: IQAC Room Date: 08/08/2019 Time: 11:00 AM

Following members were present for the meeting.

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Dr. Sandeep V M	
2.	Management Member	Secretary	Sri. V. Venkata Rama Rao	
3.	Faculty Members	HOD Civil	Mr. T Ram mohan	
		HOD CSE	Dr. K. Guru Raghavendra Reddy	
		HOD ECE	Dr. Sujeevan Kumar Agir	
		HOD EEE	Mr. B Veeresham	
		HOD H&S	Dr. Brijesh N Chowda	
		HOD MBA	Dr. M. Madhu Mohan	
		HOD MECH	Mr. P. Govardhan	
4.	Administrative Officer	Office Incharge	Mr. M. Narendar	
		Office I/C T&P	Dr. K. Guru Raghavendra Reddy	
		Office I/C Examinations	Mr. K. Sudhakar	
5.	Local Community	Advocate	Mr. Karthik	
6.	Student	Roll No.15361A0203	B. Divya	
7.	Alumni		Mr. Hita Chandra	
8.	Employer		Mr. K Basi Reddy	
9.	Industry		Mr. Prudhvi	
10.	Stakeholder(Parent)		Mr. B. Venkatramulu	
11.	IQAC Coordinator	Assoc.Prof. ECE Dept	Mr. P. Ravinder Kumar	

  
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## ACTION TAKEN REPORT

Date: 13.12.2019

The IQAC meeting of JPNCCE was held on

Meeting No.: IQAC/2019/08/02 Venue: IQAC Room Date: 08/08/2019 Time: 11:00 AM

The action taken report is prepared on the basis of discussion held in the meeting.

Agenda	Action Taken
Agenda-1 To confirm the minutes of IQAC meeting – Initial	<b>Oath of Regards:</b> Hon'ble Chairperson Dr. Sandeep V M, Secretary V. Venkta Rama Rao, newly appointed IQAC Coordinator and the committee members are heartily welcomed to the new IQAC committee. <b>Action Taken:</b> The minutes of the last meeting was approved by the members.
Agenda-2 To discuss quality assurance initiatives.	<b>Resolution:</b> Higher standards for both students and faculty. <b>Action Taken:</b> Encouragement of students to attend various workshops and seminars has been implemented. Promote the usage of ICT by the faculty.
Agenda-3 Preparation of CPs and CLs	<b>Action Taken:</b> The chairperson stated that the given instructions were to be carried out in accordance with the departmental timetable schedules.
Agenda-4 To conduct College events (Orientation day, Freshers, Graduation, etc...)	<b>Action Taken:</b> <ul style="list-style-type: none"><li>• <i>Orientation Day:</i> The orientation and induction programme, as directed by AICTE/JNTUH, for B.Tech. 1st year students was held on August 22, 2019. Students were briefed about the department's facilities and the code of conduct they should follow in fulfilling their dreams.</li><li>• <i>Freshers Day:</i> The Freshers Day Programme for B.Tech 1st year students was held on September 13, 2019 as per their departmental wise on the same day, a separate meeting was conducted to brief the parents on the academic activities.</li><li>• <i>Lok Nayak, Bharat Ratna Jayanti:</i> The 116th birthday celebrations of Lok Nayak, Bharat Ratna, were celebrated on October 11, 2019. All the directors and teaching and non-teaching staff members have participated in the event. A blood donation camp was organized, where 120 units of blood were donated by the students.</li><li>• <i>Graduation Day:</i> Graduation Day was held in a high manner. On this occasion, the elite personalities, viz., Dr. Jiterder, Additional DGP (Law &amp; Order), graced the occasion and distributed the graduation certificates to the passed-out students.</li><li>• <i>73rd Independence Day:</i> Independence Day celebrations were held in high manners with the NCC parade.</li></ul>

  
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*Pr...*

Agenda-5 Organization of FDPs, seminars, and workshops.

**Action Taken:** ninety faculty members attended workshops on latest trends in their field.

Agenda-6 Attainment of CO & PO's.

Unit-wise topic completion

Perform a slip test on each unit

Carry out proper laboratory experiments.

Make a mock final exam.

Maintain a student attendance sheet based on an hourly basis.

**Action taken:** The above-mentioned resolution notes were met.

Agenda-7 Discussion about MoUs. (maintain neatness in college)

Root cause: a few of students and faculty were given poor feedback on neatness

Resolutions: recruit a few more attenders, sweepers

Some particular facilities should be maintain at ladies wash area

Classrooms, college surroundings clean up daily.

Action taken: the above mentioned resolutions were taken seriously and strictly followed.

Agenda-8 Discussion about student attendance and Marks.

**Resolution:** Late comers, least attendances, poor performance in mid exams.

**Action taken:** The IQAC committee was appreciated by all HODs, who follow the same guidelines for students.

*P. Ravinder*  
IQAC Coordinator  
P. Ravinder kumar

*[Signature]*  
Principal

*[Signature]*  
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