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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 1 / 15

Metric ID	Deviations Details	Findings of DVV	Response of HEI *																									
1.2.1	Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years) HEI Input : 93 DVV suggested Input : 82 Change Input : (Optional) Make sures the input is between 0-999999 and only numbers are allowed	Input is edited from supporting data template. Kindly provide the following documents Details of each program such as: ■ Name of the program, duration, list of students enrolled (with signature of students), curriculum, assessment procedures year-wise ■ Summary report of each program year- wise along with their outcome. ■ Year-wise list of the students enrolled in the same programmes ■ Attendance sheet of Students participating with signature should be provided. ■ Model certificate, issued to the students to be uploaded.	Please enter minimum 10 characters Supporting Document (If any)																									
1.2.2	<i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i> 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>975</td><td>916</td><td>822</td><td>932</td><td>1038</td></tr></table> DVV suggested Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>975</td><td>916</td><td>945</td><td>1100</td><td>11364</td></tr></table> Change Input (Optional) : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	975	916	822	932	1038	2021-22	2020-21	2019-20	2018-19	2017-18	975	916	945	1100	11364	2021-22	2020-21	2019-20	2018-19	2017-18	Input is edited from 1.1metric. 1. Year-wise List of the students enrolled in the Program as defined in 1.2.1 2. Attendance sheet of student participating in the programme with signature should be provided. 3. Model certificate, issued to the students to be uploaded.	Supporting Document (If any)
2021-22	2020-21	2019-20	2018-19	2017-18																								
975	916	822	932	1038																								
2021-22	2020-21	2019-20	2018-19	2017-18																								
975	916	945	1100	11364																								
2021-22	2020-21	2019-20	2018-19	2017-18																								
1.3.2	Percentage of students undertaking project work/field work/	Kindly provide the following documents.																										

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 2 / 15

	internships (Data for the latest completed academic year) 1.3.2.1. Number of students undertaking project work/field work / internships HEI Input : 760	 List of students undertaking the field projects / internship program-wise in the last completed academic year along with the details of title, place of work etc.  Internship completion certificate / project work completion certificate from the organization where internship / project was completed along with the duration to be provided.  Report of the field work/ sample photographs of the field work / permission letter only for field work from the competent authority will be considered	Supporting (If any)	Document
1.4.1	<i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i> HEI Input : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website	1.Sample Filled in feedback forms from the stakeholders to be provided. 2. Stakeholder feedback analysis report signed by the Principal to be provided. 3. Department wise Action taken Report on feedback signed by the competent authority Document showing the communication with the affiliating University for the Feedback provided.  Action taken by the affiliating university on the feedback.	Supporting (If any)	Document
2.1.1	Enrolment percentage 2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered) HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 364 343 294 340 441 DVV suggested Input : 2021-22 2020-21 2019-20 2018-19 2017-18 212 190 187 222 289 Change Input (Optional) : 2021-22 2020-21 2019-20 2018-19 2017-18 2.1.1.2. Number of sanctioned seats year wise during last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18	admitted seats can not be exceed than sanction one , input is edited according to it. 1. Document related to sanction of intake from affiliating University/ Government/statutory body for first years students only. 2. Approved admission list year-wise/ program-wise from the Affiliating university.	Supporting (If any)	Document

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 3 / 15

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	408	408	360	450	570																						
2.1.2	Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years 2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>149</td><td>134</td><td>118</td><td>139</td><td>181</td></tr></table> 2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>182</td><td>171</td><td>146</td><td>170</td><td>220</td></tr></table>					2021-22	2020-21	2019-20	2018-19	2017-18	149	134	118	139	181	2021-22	2020-21	2019-20	2018-19	2017-18	182	171	146	170	220	Kindly provide the following documents. 1. Copy of letter issued by state govt. or Central Government indicating the reserved categories to be considered as per the state rule (in English as applicable) 2. Final admission list of first year students indicating their category published by the HEI and signed by the principal to be provided. 3. Admission extract submitted to the state OBC, SC and ST cell every year for the first year students with seal and signature of the principal. 4. Number of seats year marked for the reserved categories	Supporting Document (If any)
2021-22	2020-21	2019-20	2018-19	2017-18																							
149	134	118	139	181																							
2021-22	2020-21	2019-20	2018-19	2017-18																							
182	171	146	170	220																							
2.2.1	Student – Full time Teacher Ratio (Data for the latest completed academic year)					Kindly provide the following documents 1.total number of students for the latest completed year. 2. Total number of full-time teacher for latest completed year.	Supporting Document (If any)																				
2.4.1	Percentage of full-time teachers against sanctioned posts during the last five years 2.4.1.1. Number of sanctioned posts year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>108</td><td>113</td><td>124</td><td>126</td><td>180</td></tr></table>					2021-22	2020-21	2019-20	2018-19	2017-18	108	113	124	126	180	Kindly provide the following documents. 1.Sanction letters (in English) indicating number of posts (including Management sanctioned posts) by competent authority. 2. List of fulltime teachers appointed along with their departmental affiliation.	Supporting Document (If any)										
2021-22	2020-21	2019-20	2018-19	2017-18																							
108	113	124	126	180																							
2.4.2	Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)					Kindly provide the following documents. 1.List of faculties having NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and any	Supporting Document (If any)																				

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 4 / 15

	2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>16</td><td>15</td><td>15</td><td>12</td><td>13</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	16	15	15	12	13	other post doctoral degree should be provide as per academic session wise along with particulars of degree awarding university, subject and the year of award. 2. Doctorate Degree awarded by UGC recognized universities only to be considered											
2021-22	2020-21	2019-20	2018-19	2017-18																			
16	15	15	12	13																			
2.6.3	Pass percentage of Students during last five years (excluding backlog students) 2.6.3.1. Number of final year students who passed the university examination year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>223</td><td>203</td><td>269</td><td>321</td><td>342</td></tr></table> 2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>296</td><td>223</td><td>282</td><td>337</td><td>364</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	223	203	269	321	342	2021-22	2020-21	2019-20	2018-19	2017-18	296	223	282	337	364	1.Result sheet published by the affiliating university attested by the principal for fresh final year appeared students. 2. Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / y	Supporting Document : (If any)
2021-22	2020-21	2019-20	2018-19	2017-18																			
223	203	269	321	342																			
2021-22	2020-21	2019-20	2018-19	2017-18																			
296	223	282	337	364																			
3.1.1	Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs) HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>7.1</td><td>2.95</td><td>1.6</td><td>5.48</td><td>2.54</td></tr></table> DVV suggested Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	7.1	2.95	1.6	5.48	2.54	2021-22	2020-21	2019-20	2018-19	2017-18	Input is edited from supporting documents. Kindly provide the following documents. List of grants for research projects received during the assessment years along with the nature of the award, and the awarding agency with amount.(sanctioned letter highlighting the required parts) ■ E-copies of the letters of award for research projects sponsored by Government and nongovernment source	Supporting Document : (If any)					
2021-22	2020-21	2019-20	2018-19	2017-18																			
7.1	2.95	1.6	5.48	2.54																			
2021-22	2020-21	2019-20	2018-19	2017-18																			

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Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 5 / 15

	5.54	2.95	1.6	5.48	2.54				
	Change Input (Optional) : 2021-22 2020-21 2019-20 2018-19 2017-18								
3.2.2	Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years 3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 12 4 9 12 14 DVV suggested Input : 2021-22 2020-21 2019-20 2018-19 2017-18 12 4 8 12 14 Change Input (Optional) : 2021-22 2020-21 2019-20 2018-19 2017-18					Input is edited from data template. 1.Detailed report for each program. 2. Brochure/Geo tagged Photograph with date and captions; title of the workshops / seminars conducted. 3. Details of resource persons with their contact details.	Supporting (If any)	Document	:
3.3.1	Number of research papers published per teacher in the Journals notified on UGC care list during the last five years 3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 10 11 6 7 16					Kindly provide the following documents. The HEI should provide the link for paper landing to the paper/article. 📄 The HEI should provide the link to the journal website. 📄 The HEI should provide screenshots of research articles clearly showing the title of the article, affiliation, name of the journal, year and authors name. If the links and DOI number are not available The HEI should indicate in the data template against each paper about the presence of the paper in the UGC CARE list.	Supporting (If any)	Document	:
3.3.2	Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years					Kindly provide the following documents. Cover page, content page and first page of the selected publication. 📄 Web-link of book showing ISBN number to be given by title, author, Department/ School/ Division/ Centre/	Supporting (If any)	Document	:

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 6 / 15

	3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>3</td><td>0</td><td>0</td><td>1</td><td>1</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	3	0	0	1	1	Unit/ Cell, name and year of publication																	
2021-22	2020-21	2019-20	2018-19	2017-18																									
3	0	0	1	1																									
3.4.3	<i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i> 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>13</td><td>4</td><td>12</td><td>15</td><td>15</td></tr></table> DVV suggested Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>9</td><td>0</td><td>10</td><td>13</td><td>15</td></tr></table> Change Input (Optional) : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	13	4	12	15	15	2021-22	2020-21	2019-20	2018-19	2017-18	9	0	10	13	15	2021-22	2020-21	2019-20	2018-19	2017-18	Events conducted for the benefit of their own students not to be included under outreach programs. Geo tagged Photographs and any other supporting document of relevance should have proper captions and dates. ■ Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and collaborating agency	Supporting (If any)	Document
2021-22	2020-21	2019-20	2018-19	2017-18																									
13	4	12	15	15																									
2021-22	2020-21	2019-20	2018-19	2017-18																									
9	0	10	13	15																									
2021-22	2020-21	2019-20	2018-19	2017-18																									
3.5.1	<i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i> HEI Input : 35 DVV suggested Input : 34 Change Input : (Optional)	Copies of MOUs/ collaboration/ related documents indicating the nature of collaboration and activities year-wise. ■ List of activities conducted under each MoU along with dates of starting and completion year-wise signed by both parties ■ e-copy of the letters showing MOUs with other institutions	Supporting (If any)	Document																									
4.1.2	<i>Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years</i>	Kinnley provide the following documents. Provide the consolidated fund allocation towards infrastructure	Supporting (If any)	Document																									

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 7 / 15

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	4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs) HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>242.17</td><td>19.73</td><td>23.8</td><td>47.51</td><td>42.71</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	242.17	19.73	23.8	47.51	42.71	augmentation facilities duly certified by Finance Officer / CA. ■ Highlight the relevant items in the audited income and expenditure statement.	
2021-22	2020-21	2019-20	2018-19	2017-18									
242.17	19.73	23.8	47.51	42.71									
4.3.2	Student – Computer ratio (Data for the latest completed academic year) 4.3.2.1. Number of computers available for students usage during the latest completed academic year: HEI Input : 468	Kindly provide the following documents. Provide audited income and expenditure statement highlighting the items of expenditure incurred on maintenance of physical facilities and academic support facilities, duly certified by Head of the Institution and CA	Supporting Document : (If any)										
4.4.1	<i>Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)</i> 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs) HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>172.83</td><td>36.49</td><td>55.29</td><td>56.22</td><td>52.24</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	172.83	36.49	55.29	56.22	52.24	Kindly provide the following documents. Upload sanction letter of scholarship and freeships (in English). ■ Year-wise list of students in each scheme. ■ Upload policy document of the HEI for award of scholarship and freeships ■ Copies of the letters.	Supporting Document : (If any)
2021-22	2020-21	2019-20	2018-19	2017-18									
172.83	36.49	55.29	56.22	52.24									
5.1.1	<i>Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years</i> 5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	Kindly provide the following documents. List of students placed along with placement details such as name of the company, compensation, etc year wise. ■ Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. ■ Documents relating to placement cell such as brochures, tie-ups etc., can be uploaded. List of students placed along with placement details such as name of the company, compensation, etc year wise.	Supporting Document : (If any)					
2021-22	2020-21	2019-20	2018-19	2017-18									

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 8 / 15

	666	706	784	826	997	- Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. - Documents relating to placement cell such as brochures, tie-ups etc., can be uploaded. List of students placed along with placement details such as name of the company, compensation, etc year wise. - Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. - Documents relating to placement cell such as brochures, tie-ups etc., can be uploaded. List of students placed along with placement details such as name of the company, compensation, etc year wise. - Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. - Documents relating to placement cell such as brochures, tie-ups etc., can be uploaded.	
5.1.2	<i>Following capacity development and skills enhancement activities are organised for improving students' capability</i> Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills HEI Input : A. All of the above					Kindly provide the following documents. Web-link to particular program/scheme mentioned in the metric - Copy of circular /brochure /report of the event - Geo tagged Photographs with date and caption for each scheme or event. - List of programs conducted and the number of students enrolled for each of the events	Supporting Document : (If any)
5.1.3	Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years 5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18					Input is edited from data template. Kindly provide the following documents. - Copy of Circular / brochure / report of program with photographs with captions of such programs along with details of the resource persons. - Year-wise list of students attending these schemes, signed by competent authority	Supporting Document : (If any)

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 9 / 15

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	918 912 818 930 909 DVV suggested Input : 2021-22 2020-21 2019-20 2018-19 2017-18 680 862 445 572 582 Change Input (Optional) : 2021-22 2020-21 2019-20 2018-19 2017-18		
5.1.4	<i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i> Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees HEI Input : A. All of the above	Kindly provide the following documents. Minutes of the meetings of student grievance committee, as per metric. 📎 Circular/web-link/ committee report justifying the objective of the metric 📎 Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.	Supporting Document : (If any)
5.2.1	Percentage of placement of outgoing students and students progressing to higher education during the last five years 5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 168 165 185 246 221 5.2.1.2. Number of outgoing students year wise during the last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 223 203 269 321 342	Kindly provide the following documents. List of students placed along with placement details such as name of the company, compensation, etc year wise. 📎 Upload supporting data for students who have joined for higher education in prescribed format for all the years in the assessment period. 📎 Documents relating to placement cell such as brochures, tie-ups etc., can be uploaded.	Supporting Document : (If any)
5.2.2	<i>Percentage of students qualifying in state/national/ international level</i>	Kindly provide the following documents. List of students	Supporting Document :

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 10 / 15

	examinations during the last five years 5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.) HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>20</td><td>10</td><td>13</td><td>20</td><td>0</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	20	10	13	20	0	yearwise under each category ☐ Qualifying Certificates of the students taking the examination year wise under each category	(If any)
2021-22	2020-21	2019-20	2018-19	2017-18									
20	10	13	20	0									
5.3.1	Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>12</td><td>1</td><td>10</td><td>12</td><td>13</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	12	1	10	12	13	☐ e-copies of award letters and certificates to be uploaded.	Supporting Document (If any)
2021-22	2020-21	2019-20	2018-19	2017-18									
12	1	10	12	13									
5.3.2	Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions) 5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>33</td><td>17</td><td>39</td><td>43</td><td>32</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	33	17	39	43	32	Kindly provide the following documents. ☐ Report of the events/along with photographs appropriately dated and captioned year- wise. ☐ Copy of circular/brochure indicating such kind of activities. ☐ List of students participated in different events year wise signed by the head of the Institution	Supporting Document (If any)
2021-22	2020-21	2019-20	2018-19	2017-18									
33	17	39	43	32									
6.2.2	<i>Institution implements e-governance in its operations</i> Administration Finance and Accounts Student Admission and Support	Kindly provide the following documents. 1.Institutional expenditure statements for the heads of egovernance implementation reflected in the audited statement. ☐ ERP Document	Supporting Document (If any)										

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 11 / 15

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	Examination HEI Input : A. All of the above	 Screen shots of user interfaces of each module reflecting the name of the HEI.  Annual e-governance report approved by Governing Council.  Policy document on egovernan																					
6.3.2	Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>70</td><td>61</td><td>72</td><td>74</td><td>96</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	70	61	72	74	96	Kindly provide the following documents.  Policy document on providing financial support to teachers  e-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year wise under each head.  Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies.	Supporting Document (If any)										
2021-22	2020-21	2019-20	2018-19	2017-18																			
70	61	72	74	96																			
6.3.3	<i>Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years</i> 6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>77</td><td>66</td><td>89</td><td>118</td><td>114</td></tr></table> 6.3.3.2. Number of non-teaching staff year wise during the last five years HEI Input : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>3</td><td>3</td><td>2</td><td>2</td><td>2</td></tr></table>	2021-22	2020-21	2019-20	2018-19	2017-18	77	66	89	118	114	2021-22	2020-21	2019-20	2018-19	2017-18	3	3	2	2	2	Kindly provide the following documents. List of professional development / administrative training programs organized by the institution  Event Brochures and reports year-wise  List of participants in each programme  Photographs with date adaption.  Annual reports highlighting the programs organized by the institution.	Supporting Document (If any)
2021-22	2020-21	2019-20	2018-19	2017-18																			
77	66	89	118	114																			
2021-22	2020-21	2019-20	2018-19	2017-18																			
3	3	2	2	2																			

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 12 / 15

6.5.2	Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented Academic and Administrative Audit (AAA) and follow-up action taken Collaborative quality initiatives with other institution(s) Participation in NIRF and other recognized rankings Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc. HEI Input : A. Any 4 or more of the above	Kindly provide the following documents. 1.Proceedings of meetings of IQAC, Feedback analysis and action taken report. ■ Activities conducted under collaborative quality initiatives with other institutions. ■ Supporting documents pertaining to NIRF (along with link to the HEI's ranking in the NIRF portal). NAAC/ISO certificate / NBA certificate or quality certificate from any recognized state/national / international agencies for the assessment period. ■ Supporting document to be provided as per the options selected	Supporting Document : (If any)
7.1.2	The Institution has facilities and initiatives for Alternate sources of energy and energy conservation measures Management of the various types of degradable and nondegradable waste Water conservation Green campus initiatives Disabled-friendly, barrier free environment HEI Input : A. 4 or All of the above	Kindly provide provide the following documents. Policy documents of the institution ■ Geo tagged photographs and videos of the facilities with caption. ■ Bills for the purchase of equipments for the facilities created under this metric. ■ Brief report of the facilities provided. ■ Circulars, reports. ■ Ramps / rails/lift/wheel chair/signage board/restroom/ software should include specific requirement of Divyangjan for their use. ■ Any other relevant proof for the selected options.	Supporting Document : (If any)
7.1.3	Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following Green audit / Environment audit Energy audit Clean and green campus initiatives Beyond the campus environmental promotion activities HEI Input : A. All of the above	Kindly provide the following documents. 1 ■ Policy document on environment and energy usage ■ Green Audit / Environment Audit / Energy Audit reports by involving the one external expert of the accredited Institution / Government / Govt. recognised organization. ■ Certificate from the auditing agency. ■ Certificates of the awards received from the recognized agency. ■ Report on environmental promotional activities conducted beyond the campus with geo tagged photographs with caption and date. ■ Action taken reports and achievement report as clear and Green campus initiatives. ■ Any other supporting document for the claims made	Supporting Document : (If any)

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 13 / 15

Extended ID	Deviations of Extended Question	Affected Metrics	Findings of DVV
1. Students			
1.1	Number of students year wise during the last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 1148 1026 945 1100 1364	2.2.1 5.1.3 1.2.2 5.1.1 4.3.2 1.3.2	Provide appropriate document duly certified by competent authorities ■ Year wise list of students approved by the affiliating University Include the total number of students on rolls across all the programs (consider 1st, 2nd , 3 rd years etc., of each program) for all the assessment period years.
2. Teachers			
2.1	Number of teaching staff / full time teachers during the last five years (Without repeat count): HEI Input : 253 DVV suggested Input: 258 Change Input (Optional) :	3.3.1 3.3.2	Input is edited from data template. Kindly provide the following documents. ■ Provide the list of all full time teachers indicating the departmental affiliation during the assessment period year wise authenticated by the Principal on letter head of HEI.
2.2	Number of teaching staff / full time teachers year wise during the last five years HEI Input : 2021-22 2020-21 2019-20 2018-19 2017-18 108 113 124 126 180	2.2.1 6.3.3 6.3.2 2.4.2 2.4.1	Input is edited from data template. Kindly provide the following documents. ■ Provide the list of all full time teachers indicating the departmental affiliation during the assessment period year wise authenticated by the Principal on letter head of HEI, along with their appointment letter.
3. Institution			

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INST	Internal Quality Assurance Cell	Rev No.: 0.9
Doc Code:	JPNCE.NAAC.14	Date: 19-04-2023
Title:	IQAC Meetings : 2022-23 : suggested frequency, Agenda points and Regularization	Page: 14 / 15

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3.1	Expenditure excluding salary component year wise during the last five years (INR in lakhs)					4.4.1	Audited Statement of income and expenditure duly certified by the Principal and Chartered Accountant in case of privately funded institutions highlighting the salary component. Also provide a statement showing the total expenditure excluding the salary component for each of the years certified by the Principal and Chartered Accountant.
	HEI Input :					4.1.2	
	2021-22	2020-21	2019-20	2018-19	2017-18		
	313.323	110.489	181.263	226.176	259.845		

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